



## City of Sand City Request for Qualifications- Food Vendors Saturday, August 24 and Sunday, August 25, 2024

### PURPOSE:

The City of Sand City requests the submission of qualifications from professional "street food vendors" for the 23rd Annual West End Celebration. **Submissions must be received no later than Friday July 26, 2024** in order to be considered.

### OPERATIONAL REQUIREMENTS:

Vendors must be prepared to meet the following requirements:

- Food & Food Service for a share of 7,500 people per day
- Vendor must be set up for service no later than 10:00 am on Saturday, August 24 and no later than 10:00 am on Sunday, August 25 and must break down no sooner than 6:00 pm on Saturday and 6:30 pm on Sunday.
- Vendor must be in a self contained unit and must supply their own water
- **Vendor must use eco friendly products**
- Food Prep Equipment and staff.
- Cash bank sufficient to be able to provide change for cash transactions
- A valid Monterey County Health Department permit displayed at unit
- Adherence to all Monterey County Health Department requirements

### APPLICATION REQUIREMENTS:

Please submit the following items with your application:

- Copy of Monterey County Health Department Permit
- Proof of Liability Insurance
- Menu – to include descriptions and prices
- Time requirements to set up and tear down
- Previous festival experience
- 2 Business References

### MISCELLANEOUS:

- Selected vendors will be required to obtain a business license from the City of Sand City
- **A non-fundable event entry fee of \$500.00 will be collected no later than July 26, 2024 along with a refundable \$100 cleaning deposit.**
- Preference is given to a diverse range of menus and experienced vendors.

**The fine print:** The City reserves the right to select a vendor based on an evaluation of written qualifications and references. The City is not responsible for any costs incurred by the applicant. The city reserves the right to reject any submissions as non-responsive, incomplete or unsatisfactory. Applications must be received no later than the 26th of July to be considered and late applications will not be considered.

**Submissions** Please submit applications to: *Stephen L. Vagnini, West End Celebration Coordinator, Sand City, 1 Pendergrass Way, Sand City, CA 93955*

# 2024 West End Celebration Food Vendor Submission of Qualifications



Please complete and return this food vendor information form to:  
Sand City Hall, 1 Pendergrass Way, Sand City, CA. 93955 Attn: Stephen L. Vagnini.

Food Vendor Information	
<b>NAME:</b>	
<b>ADDRESS:</b>	
<b>PHONE:</b>	
<b>FAX:</b>	
<b>E-MAIL:</b>	
<b>DESCRIPTION of Cuisine/Menu</b>	
<b>WEBSITE address:</b>	